


Procedures for assigning Mandatory Overtime To Food Services Staff at FCC Pollock, LA

1. If it constitutes being paid for working involuntary overtime a minimum of 120 minutes or more beyond their shift, they will receive mandatory overtime credit. The 120-minute minimum can be reached by working any time period (e.g. 15 minutes, 30 minutes, 1 hour, etc.) adding up to at least 2 hours.
2. Management will maintain the Mandatory Overtime List in reverse seniority by the last date the employee was given mandatory credit. The Mandatory Overtime List will be emailed to Food Service staff and Local 1034 via the POL/Union mailbox each time it is updated.
3. After making every attempt to fill overtime by the Overtime Sign-up List, the overtime will be offered to every Bureau of Prisons Food Service qualified employee currently at work prior to mandating the next employee on the mandatory list.
4. Employees may decline to work mandatory overtime on their Friday and/or the day before they are to begin any type of approved leave. In the event that every Cook Supervisor on duty is on their Friday or has approved leave beginning the following day, the mandatory overtime list will be utilized to use one of these staff.
5. No employee will be mandated to work if currently working overtime on his/her day off, except at the end of the P.M. shift.
6. No changes will be made to this agreement unless both parties agree to such changes or is negotiated accordingly.

FCC Pollock Management


I. Bergami

Date 5-9-16

AFGE Local 1034


B. Richmond

Date 5-9-16