



UNITED STATES GOVERNMENT

memorandum

FEDERAL BUREAU OF PRISONS

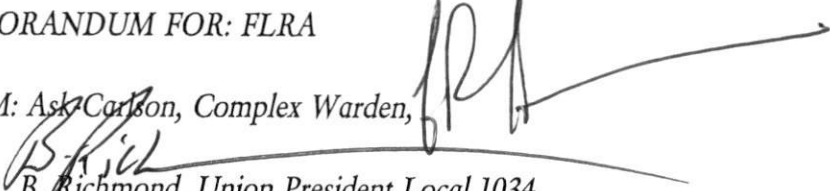
Federal Correctional Complex

Pollock, Louisiana

September 7, 2012

MEMORANDUM FOR: FLRA

FROM: Ask Carlson, Complex Warden,


B. Richmond, Union President Local 1034

SUBJECT: Memo for Settlement of DA-CA-12-0113

To add to the Settlement of DA-CA-12-0113, this memo is an explanation for the agency being unable to provide the Union with redacted copies of all sick leave abuse letters issues to bargaining unit employees at FCC Pollock from October 11, 2010, until October 11, 2011.

Pertaining to the Correctional Services Department, the letters are not retained for more than the 90 day period in which an employee is assigned a status of Sick Leave Abuse. The memorandums of Sick Leave Abuse are an internal document with no official retention beyond the 90 day period. The Sick Leave Abuse letters are disposed of in order not to be used in an adverse manner against any employee.